Rania Mouharram Rajab

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Software Engineer

Personal Statement

Accomplished teacher with classroom management skills and a passion for helping trainees of all abilities achieve their potential.

I have been employed as a lecturer in The Syrian Private University for a year, and a trainer in two UNDP telecenters across all year training courses (Office suite, ICDL, A+), and I have taught many courses in algorithms, programming, and others for groups of students as a kind of private teaching.

I have also undertaken management positions including a Technical Manager, and Team leader.

During my teaching career, I have crafted an extensive teaching skill set that enables me to create lesson plans that students find genuinely interesting, and produces exemplary results in examinations and (trainee & student) development.

Education

- Student in Technology Management Doctorate Programme, SVU - 2020

- Master's in Technology Management, Syrian Virtual University - 2018

- Bachelors of Software Engineering at Tishreen University – 1998 – 2003

Employment History

2020 –present: lecturer in The Syrian Private University

Key Responsibilities:

Practical Part of Introduction to Algorithms and Programming

- Provide instruction on Problem understanding and solving.
- Instruct students on how the implementation of algorithms as structured programs in a C++ language.
- Training the students how to design and develop simple programs in lab sessions.

2012 –present: Software Engineer at Syrian Customs

Key Responsibilities

- Produce well-structured, maintainable, reliable, and fit for purpose JAVA code at an acceptable level of quality.
- Report and collect problems from the end- users.
- Development of user reports.
- Translate ASYCUDA new electronic documents in Arabic.
- Produce system requirements from business requirements.
- Assist with content and accuracy of user-facing documentation as appropriate.

- Define, develop and maintain project document library and intranet.
- Troubleshooting and investigation of production system problems.
- Develop unit test code to the highest possible coverage levels.
- Development of Management reports based on the ASYCUDA database.
- Deliver technical and functional training.
- Proactively identify improvements and enhancements to working practices.

Key Achievements
- Developed and implemented new strategies that had not been used at Syrian customs before.
- Improved the performance of trainee employees in comparison to previous years.

Note: ASYCUDA is an acronym that means Automated System Customs Data. It is an electronic device, which used to calculate and collect revenue, which recommended by the World Customs Organization (WCO) to avoid corruption.

2006 –2011: Consultant at UNCTAD, Damascus

ASYCUDA Development Engineer

Key Responsibilities

I had had the same responsibilities as the software engineer in Syrian customs.

2004–2005: Team leader & Technical Manager at UNDP, Damascus

Key Responsibilities

- Management of Technical issues for community centers.
- (ICDL, Office suite, A+) Trainer.
- Formulate the centers' monthly operations plan with respective teams based on Programme Director's planning directives.
- Manage and monitor expenditure to ensure it is in line with revenues budget.
- Lead strategic objectives implementation planning in the centers including the identification of budgeting, HR and training requirements.
- Engage with other team leaders in the project to collectively identify opportunities that are beneficial to the respective

Qualifications

- Certificate of experience from the United Nations Development Program in the management of community centers.
- Certificate of following a training course on PRINCE2 (Project in Controlled Environment 2).

Languages

	Listening	*Reading*	*Writing*	*Speaking*
English	Good proficiency	Good proficiency	Good proficiency	Good proficiency
French	Elementary	Elementary	Elementary	Elementary